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Authority Register No.:	(TIPP)	 (FPO/FP2/FPTS)

Trader's/Stallholder's Permit Application

For Temporary or Mobile Food Businesses with existing notification or registration

- If the food business has not been issued with a current verification of notification or Certificate of Registration under the *Food Act 2008*, please complete an Application for Notification/Registration of Food Business and Trader's/Stallholder's Permit for Mobile or Temporary Food Businesses.
- Only mobile food vehicles/ trailers are permitted to trade at designated trading areas. All trading shall be conducted in accordance with the Mobile Food Vendors (Food Truck) Policy. For more information: http://www.kwinana.wa.gov.au/our-council/policies/Pages/default.aspx
- A separate form is required for each vehicle/ unit.
- Please refer to the schedule of fees.

Please allow a minimum 10 business days processing time.						
Section 1. Food Busi	ness Details					
Organisation Name:		ABN:				
Trading Name:			1			
Postal Address:						
Phone:	Fax:		Email:			
Continuo 2 Dunaminton	la Dataila « a					
Section 2. Proprietor Proprietor's Full Name (p		tor is the persoi	n who coi	nducts or is in charge o	of the food business)	
Proprietor's Residential	Unit no.	Street no.		Street name		
Address:	Suburb				Postcode	
Phone:		Mobile:				
		Email:				
Section 3. Trading/St						
Which type of permit a	re you applying for	(tick all that	apply)	?		
☐ To apply for an annu	al permit to trade or h	nold a stall at	City <u>ap</u>	<u>proved</u> markets a	nd events	
To trade at designa	ted trading area - refe	er to Mobile I	Food Ve	endors (Food Truc	k) Policy	
Permit timeframe:					,	
To trade or hold a stall at other location(s) (please submit site plan):						
Location(s) of Propo	sed Activity:					
Proposed Hours of O	peration:					
Proposed Dates/ Peri						
Frequency of Activity:	lf o	ther, please	specify:			
☐ To trade as an itinerant vendor in residential areas (i.e. must move on within 5 minutes after serving						
		•			mules alter serving	
customer and not to operate on a main road, reserve, park or carpark) Permit timeframe: If other, please specify:						
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Section 4. Temporary Food Premises or Mobile Food Premises Details				
☐ Temporary Food Stall (describe s	tall fixtures, equipment and fittings):			
The stall is □ Covered with marquee/tent □ Inside a building □ Uncovered				
	cify)			
	ase indicate size of the structure			
	aled ground)			
 Number of Food Handlers: 				
☐ Mobile Food Vehicle/Unit				
	Registration Number:			
	imber:			
Number of Food Handlers:				
Is the temporary food premise or	mobile food vehicle/unit <u>notified</u> or <u>registered</u> with a local			
council?	□ Notified □ Registered			
Notification/Registration Certification	ite Number:			
(Attach copy of the verification of r	notification/registration certificate)			
Local Council where notification/	registration is held:			
Types of food to be sold or given	away:			
☐ Hot cooked/reheated food	List food:			
☐ Cold prepared food	List food:			
☐ Drinks/beverages	List food:			
☐ Pre-packaged low risk foods	List food:			
☐ Other	List food:			
	t the Mobile/Temporary Food Premises			
How will perishable food be store				
3	• •			
☐ In a bain-marie prior to sale ☐				
Where is the food being prepared				
☐ On site ☐ Inside mobile food vehicle/unit ☐ In my residential kitchen*				
☐ In an approved residential/commercial kitchen ☐ Not applicable				
Please specify contact person's name: and contact phone no.:				
	ess:			
·	y permitted for <u>once-off</u> charitable or community event where low risk or			
shelf stable food (not potentially hazardo				
Power supply Li External supply	☐ Self contained generation ☐ Not required			
Water supply ☐ Self contained st	orage ☐ Mains ☐ Other (please specify) ☐ Not required			
Waste water disposal ☐ Self contained storage ☐ Container for waste water				
☐ External	Disposal (please specify) Not required			

Details of hand washing facilities (tick all that apply):				
☐ Hand basin with hot and cold water supply by from water heating device (e.g. urn)				
☐ Hand basin with hot and cold water supply connected to self contained water tank				
☐ Liquid soap and single use paper towels provided with dispenser installed/next to hand wash facility				
☐ Other (please specify) ☐ Not applicable				
Details of washing facilities (tick all that apply):				
☐ Double bowl sink with hot and cold water supply from water heating device (e.g. urn)				
☐ Double bowl sink with hot and cold water supply connected to mains				
☐ Double bowl sink with hot and cold water supply connected to self contained water tank				
☐ Other (please specify) ☐ Not applicable				
Other (please specify				
Fire Safety: ☐ Dry chemical AB (E) fire extinguisher ☐ Fire blanket ☐ Not required				
Thermometer: ☐ Thermometer accurately able to measure potentially hazardous food to +/-1°C ☐ Not required				
PLEASE NOTE: The following information items MUST be provided in writing with this application or it will not be processed. 1. A copy of public liability insurance certificate of currency				
2. A copy of notification/registration licence if notified/registered with a different Local Government				
3. A copy of receipt showing payment of Food Act Registration/Surveillance fees (current financial year)				
4. A copy of detailed floor plan of each vehicle/ unit				
5. Photos of test tags on fire extinguisher and fire blanket (AS1851)				
6. Photos of test tags on electrical generators, RCDs and extension cords (AS 3760)				
7. A copy of the site plan to show location(s) of proposed activity (for locations other than designated				
trading area, approved markets/ events or itinerant trading).				
8. A copy of most recent inspection report issued by a Local Government (within 6 months for				
high/medium risk food businesses and within 12 months for low risk food businesses)				
Declaration: I, (name of the proprietor making this application) declare				
that the information contained in this application is true and correct in every particular on behalf of				
(organisation name of food business).				
Signature of proprietor: Date:				
Note: An expedited service fee will be charged on applications received within 3 - 10 business days of the trading date. The City reserves the right to refuse any application received within 2 business days of the trading date. Community & Charitable Organisations are not exempt from incurring an expedited service fee.				
Declaration: I, (name of owner/agent of property) have granted the				
abovementioned applicant permission to trade on the abovementioned property. I consent to this				
application and I understand my legal obligations in relation to the City of Kwinana's <i>Activities on</i>				
Thoroughfares and Public Places and Trading Local Law 2011.				
Signature of property owner/agent: Date:				
In the case of a company, the signing officer must state position in the company.				
Position (if applicable):				